

# Laurea in Scienze Internazionali e Diplomatiche 8048

## MODALITIES AND DEADLINE FOR THE SUBMISSION OF THE STUDY PLANS A.Y. 2023/2024

### Periods of submission:

**1° period:** from 9 October to 23 November 2023

**2° period:** from 12 February 2024 to 11 March 2024

**3° period:** from 15 to 31 May 2024

### **I will spend a period of study abroad (Erasmus, Overseas...), do I have to submit the study plan?**

Yes, the study plan must be presented according to the modality and the deadlines scheduled, even when the student is planning to spend a study period abroad.

After returning from the period of study abroad, the student is not required to submit the paper version of the study plan because the possible modifications \* will be made directly by the Segreteria Studenti, after having received the deliberation of recognition.

\* (choice of an optional course different from the one chosen before and/or of activities CFU in SSD)

<https://corsi.unibo.it/laurea/ScienzeInternazionaliDiplomatiche/linee-guida-studenti-outgoing-erasmus>

### **What is the difference between “Gruppo di scelta in ambito linguistico/laboratoriale” and “Gruppo a libera scelta dello studente”?**

In the “*Gruppo di scelta in ambito linguistico/laboratoriale*” you have to choose a course included in the list. In the “gruppo di scelta in ambito linguistico” you have to choose one of the languages listed and the same language has to be chosen in the second and in the third year; in the “Gruppo a scelta in ambito laboratoriale” you have to choose one of the laboratories listed.

In the “*Gruppo a libera scelta dello studente/Group of elective courses (TAF - D)*” you can choose between:

the suggested courses listed and/or

the courses activated in other Study Courses of the University, as long as coherent with the didactic project. It is possible to complete the submission of the online study plan choosing any of the courses with SSD included in the Didactic Offer.

### **How can I choose a course offered by another degree programme as an elective course in TAF-D?**

To choose **courses activated in a Degree programme with restricted access** you must ask beforehand the authorization (nulla osta) of the Council of the Degree programme where the teaching activity is offered.

Then, if the course has an SSD included in the LIST of fields consistent with the Didactic Offer, follow this procedure:

**Access** the online study plan

**Choose** in the *Gruppo a libera scelta dello studente*, at the third year, the course that you would follow in case you request would not be approved

**Complete** the study plan

**Save** the study plan

**Print** the Study plan

**Write by hand** the course that you plan to attend, in place of the exam that you want to substitute, specifying:

code of the study course- code of the course you choose- name of the course- SSD-CFU

**Send by email to [segforli@unibo.it](mailto:segforli@unibo.it)** the document together with the motivation letter as an unique .pdf file.

If the course has an SSD NOT included in the LIST of fields consistent with the Didactic Offer, the request has to be approved by the Coordinator of the L SID degree programme and has to be sent by email to [didatticaforli.lsid@unibo.it](mailto:didatticaforli.lsid@unibo.it)

### **What is the individual study plan?**

The individual study plan is the instrument that allows you to modify the didactic plan defined by the Degree Course, as long as the modifications respect the rules established in the Didactic Organization. It has to be submitted to the Programme Coordinator together with the revenue stamp (**€ 16,00**) and the motivation letter addressed to the Coordinator of the Study Course.

The approval of the individual study plan competes to the Council of the Degree Course. The council, seen the motivation presented by the student, evaluates the study plan on the basis of the coherence with the Didactic organization and with the educational objectives of the study course and verifies that the number of exams, of courses and related CFU is not less than the correspondent number on the official study plan.

### **EXTRA CREDITS (CFU not counted for the obtainment of the degree)**

If within the *Gruppo a libera scelta dello studente* (TAF D) you choose courses as extra credits but you do not take the exams, these courses will be eliminated automatically by the Segreteria Studenti during the verification of the study plan conducted before the graduation ( the office performs the elimination after the deadline of the presentation of the requisites to graduate)

**The exams giving extra credits included in the study plan and passed with a positive grade contribute to the final average grade of the graduation.**

### **PLEASE REMIND THAT:**

In particular for the students enrolled at the last year of the study course, the submission of the study plan for the academic year implies the inscription to the entire a.y. so for example: if you are enrolled at the 3<sup>rd</sup> year of a degree course during the a.y. 2022/23, and you submit the study plan for the year 2023/24 you will have to enrol for the whole a.y. and you will be able to graduate starting June 2024 ( and not March 2024).

An exception concerns the students who spend a study period abroad (Erasmus, Overseas or similar).

## 8048- SCIENZE INTERNAZIONALI E DIPLOMATICHE

1st YEAR STUDENTS (matriculated 23-24)

DO NOT HAVE TO SUBMIT IT

2<sup>nd</sup> YEAR STUDENTS (matriculated 22-23)

HAVE TO SUBMIT IT ON-LINE TO

CHOOSE:

- The language course belonging to the "*Gruppo di scelta in ambito linguistico*"
- The laboratory belonging to the "*Gruppo di scelta in ambito laboratoriale*"

### PLEASE NOTE

Each laboratory has a **maximum number of participant students** (40 students). To attend the lectures, the laboratory has to be selected in the study plan; it is then recommended to select the laboratory promptly, especially for those held in the first semester.

It is not possible to select a laboratory in which the maximum number of students has already been reached. Hence, it is recommended also to change the study plan promptly in case you choose to attend a laboratory different from the one you selected.

**Compulsory attendance:** all the laboratories require compulsory attendance at least 70% of the scheduled hours) except the Critical Reading Laboratory (A)

3<sup>rd</sup> YEAR STUDENTS (matriculated 21-22)

have to submit it **online** to choose:

- The second year of the language course in the "*Gruppo di scelta in ambito linguistico*"
- The courses in the "*Gruppo a libera scelta dello studente*".

### STUDENTS PASSED THE LEGAL DURATION OF THE STUDY COURSE

Matriculated in the a.y. 2020/2021

have to submit it **ON-LINE**

Matriculated from the a.y. 2008/09 to a.y. 2019/20 have to present the **PAPER VERSION**

Students who participate to the allocation of **Erasmus+ (Traineeship)** to cover 10 CFU in the *Gruppo a libera scelta dello studente*, third year of course.

The Segreteria Studenti will automatically insert the activity in the study plan once the rankings are published

## 0117- DIPLOMATIC AND INTERNATIONAL SCIENCES

### STUDENTS PASSED THE LEGAL DURATION OF THE DEGREE

Have to present the paper version of the study plan, only if they intend to change the choices made during the last submission of the study plan

**N.B. The students matriculated to the study course "Diplomatic and International Sciences" in accordance to DM 509/99, hold the right to pursue their studies under the same denomination; they can, upon request, exert the right to opt for the new denomination, in accordance to DM 270/04.**